



2015

INFORMATION BOOKLET
FOR PARENTS

The first day for Year 7 is **WEDNESDAY, 28 JANUARY 2015** commencing at 8:30a.m. and concluding at 3:10p.m.

The day will begin with a year group assembly in Homeroom Circles. The girls will be informed of their Homeroom circle and their Teacher Mentor. Staff will be on hand to direct students to the location of this assembly before it commences.

Students will spend the rest of the day in their Homeroom circles in an orientation and welcome to high school program with their Teacher Mentors. During this time, students will be issued with their college planners and timetables, and will be allocated lockers. They will also be issued with a combination style lock with which to secure their lockers.

During this time, Teacher Mentors will explain details of student timetables and spend time looking at the planner and answering any questions. They will also meet some of their subject teachers.

AN IMPORTANT REMINDER

A key difference between Primary and High School is the role of the Teacher Mentor and Stage Coordinator, (responsible for Years 7 and 8 with an Assistant Stage Coordinator). At Bethlehem College, most questions and enquiries from students and parents / guardians should be first directed to either the student's Teacher Mentor or Stage Coordinator rather than the Assistant Principal or Principal (unless College procedures as listed in the College planner dictate otherwise). If necessary, the Teacher Mentor or Stage Coordinator will pass on or refer a matter to the Assistant Principal or Principal. The Stage and Assistant Stage Coordinators have overall responsibility for the pastoral care and well being of all students in the stage group. During the Homeroom Circles orientation session on the first day of school, students will record the name of their Teacher Mentor in the front of their planners.

YEAR 7 WELCOME MASS AND AFTERNOON TEA

Year 7 parents and parents new to the College are invited to the Opening School Mass on Wednesday February 11 at 1.30pm in the College Hall. This will be followed by a special afternoon tea to welcome Year 7 students and new families to the College.

PARENTS & FRIENDS COMMITTEE

The P & F Committee meet at the College week 4 of each term. This is both a social and informative evening with input from the Principal as well as a range of guest speakers with a particular passion for girls education and wellbeing.

SUBJECT INFORMATION

Bethlehem College staff are looking forward to meeting the students of Year 7 2015. We hope students will enjoy the subjects offered as much as we do, and find inspiration and a real love of learning.

In Year 7, students will study a variety of subjects. Some will be familiar, and others will open a whole new world for them. The Year 7 Program includes Religious Education, English, Mathematics and Science, as well as Visual Arts, Music, Personal Development/Health and Physical Education, Technology, History, Geography and Learn to Learn.

TEXT BOOKS

All textbooks with the exception of the Dictionary, Keys to Geography Text and CD and Science Quest 7eBook (which students need to own) will be issued to students through the College book hire facility at the beginning of the school year. Parents are required to purchase the Dictionary, Keys to Geography Text and CD and Science Quest 7eBook using the Endeavour Education order form (see College Office). The cost of book hire is included in the school fees. The book hire system is a significant saving to families. To purchase a full set of books, parents would pay approximately \$800 (more in some cases). To support parents, the College has a book hire system in Years 7 – 10.

The English program also includes a wide reading scheme, where students regularly access the College library to borrow fiction texts.

LAPTOPS

In 2015, Year 7 will be issued with a Mac laptop as part of the CEO initiative to make available laptops to all new Year 7 students. Detailed information about the rollout and use of the laptops will be made available to families at an information evening early in 2015.

The Sydney Archdiocesan Catholic Schools (SACS) Board has decided a few years ago that all students in Catholic secondary schools (Years 7-12) will need to have access to an appropriate laptop device. These machines will be hired by parents through the schools and will be included as part of each term's school fees.

Hiring a Laptop has three main advantages: the cost of the hardware can be spread over a number of school terms, rapidly changing technology, both software and hardware can be updated for all students on a regular basis and at the same time long term service and maintenance costs are significantly reduced.

As with school textbooks and electronic calculators, learning for students is maximised when **all** students are operating with the same device and same software. School-provided laptops ensure that:

- All hardware are loaded with the same software and updated accordingly. Internet security can be maintained by using 'screening software' (for inappropriate material)
- Monitoring of ethical usage (not downloading copyright material)
- Supervising communication policies (watching for cyber-bullying)
- Computer maintenance is streamlined: school-based technicians can solve the majority of software and hardware problems, without the need to seek expensive external repairs and maintenance solutions.

All hire Laptops remain the property of the College and must be returned either at the end of the hire period or when the student leaves the College.

The responsibility for the laptop resides with the students and their parents. In order to minimise costs for parents, the College will be self insuring the laptop.

An annual levy of \$60 will be charged to parents to cover the cost of insurance. The policy has a \$400 excess which parents will have to pay if a claim is made.

Should parents decide not to take up the insurance, they will be responsible for the replacement of the laptop if it is damaged or lost or stolen. The cost at the time of printing is approximately \$1300. Students need to use the same laptop each day and it must be charged each night. The College **will not** provide facilities to charge computers.

The following table lists all the equipment and stationery needed for each subject.

EQUIPMENT AND STATIONERY REQUIREMENTS

Note: Parents are required to purchase the items listed below prior to the first day of school.

Subject	Items
Religion:	<ul style="list-style-type: none"> • 1 x 128 page A4 binder exercise book • Catholic Youth Bible (Will be provided complimentary by the CEO)
English:	<ul style="list-style-type: none"> • 1 x 128 page A4 binder exercise book • The Australian Integrated File Dictionary & Thesaurus (Optional)
Mathematics:	<ul style="list-style-type: none"> • 1 x 128 page A4 binder exercise or grid book • a geometry set (compass, protractor, set square) • scientific calculator (preferably SHARP) – available from the uniform shop • 1 ruler
Science:	<ul style="list-style-type: none"> • 1 x 128 page A4 binder exercise book • geometric instruments <p>Students also need to purchase from the Booksale</p> <ul style="list-style-type: none"> • Science Quest 7 eBook <p>Students are expected to bring these resources to every Science lesson along with their textbook, which they will receive from Bookhire early in 2015.</p>
PDHPE & Sport:	<ul style="list-style-type: none"> • 1 x 128 page A4 binder exercise book • 1 A4 Loose Leaf Folder • 1 4gb USB memory stick • School cap/hat (to be purchased from uniform shop) • Water bottle • Complete PE uniform during practical lessons with <ul style="list-style-type: none"> ○ Appropriate running shoes ○ School shorts ○ School polo t-shirt ○ Full school tracksuit when colder ○ Compulsory Lilac swimming cap
Human Society and Its Environment:	<ul style="list-style-type: none"> • 2 x 128 pages A4 binder exercise books (1 for Geography and 1 for History) • 1 x 360° protractor <p>Students also need to purchase from the Booksale</p> <ul style="list-style-type: none"> • Keys to Geography (Text & CD)
Technology & Visual Arts: Technology: (Mandatory)	<p>All girls will be expected to have the following standard equipment with them in every class:</p> <ul style="list-style-type: none"> • 30cm ruler • Eraser • pencil sharpener • glue stick • pair of scissors • an 8gb or larger USB memory stick which can be used for all subjects.

<p>Visual Arts:</p>	<p>For Visual Arts the girls will be issued with a Visual Arts Process Diary but will have to purchase:</p> <ul style="list-style-type: none"> • A set of 12 water soluble colouring pencils (e.g. Crayola watercolour pencils + brush, approx. \$6.50 or Faber Castell watercolour pencils + brush, approx. \$7) • A 2B and 6B lead pencil • One size 6 fine point paintbrush (imitation sable or nylon) • One size 10 flat bristle paint brush (imitation sable or nylon) • Chromacryl Students Acrylic Paints, 75ml tubes, (approx. \$3.00 per tube) in the following colours – <ul style="list-style-type: none"> ✓ White ✓ Black ✓ Cool blue ✓ Cool red ✓ Cool yellow <p><i>Please note: Bunnings have these paints already pre-packed Big W also stock these paints</i></p> <ul style="list-style-type: none"> • ALL EQUIPMENT should be labelled with the student's name and class <p>Students will need to bring an apron or painting shirt at times throughout the course. Most equipment for Art projects is supplied to the students but the girls may be required to purchase additional goods for some tasks.</p> <p>NO LIQUID PAPER, TEXTA PENS, OR CUTTING BLADES ARE REQUIRED</p>								
<p>Music:</p>	<ul style="list-style-type: none"> • 1 Music exercise book (with manuscript lines in the middle of the book) 								
<p>Learn to Learn:</p>	<ul style="list-style-type: none"> • Booklet will be supplied by the College 								
<p>General equipment for all subjects:</p>	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">30cm ruler</td> <td style="width: 50%;">eraser</td> </tr> <tr> <td>pencil sharpener</td> <td>glue stick</td> </tr> <tr> <td>a pair of scissors</td> <td>pens – blue/black and red</td> </tr> <tr> <td>lead pencils</td> <td>small set of colouring pencils</td> </tr> </table>	30cm ruler	eraser	pencil sharpener	glue stick	a pair of scissors	pens – blue/black and red	lead pencils	small set of colouring pencils
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2015 SCHOOL YEAR - EARLY CALENDAR DATES

Tuesday 27th January

STAFF DAY

Fees may be paid at the College office on this day from 9:00a.m. - 3:00p.m.
The Uniform shop is also open. Parents are advised to ring ahead for an appointment because this is usually a very busy day.

Wednesday 28th January

Years 7, 11 and 12 only

8:30a.m. – 3:10p.m.

Students are to attend in full summer school uniform.

Students are to go to the lower courts where they will receive directions from their Teacher Mentor.

Thursday 29th January

All students return (7, 8, 9, 10, 11 and 12)

8:30a.m. – 3:00p.m.

Normal lessons for all students, Year 7 - 12

All students required at school from 8:30a.m. – 3:00p.m. in full summer school uniform.

SCHOOL TERM DATES - 2015

	SCHOOL CLOSSES	SCHOOL RESUMES
TERM 1	Thursday 2 nd April 2015	Monday 20 th April 2015
TERM 2	Friday 26 th June 2015	Monday 13 th July 2015
TERM 3	Friday 18 th September 2015	Tuesday 6 th October 2015
TERM 4	Friday 18 th December 2015	Tuesday 28 th January 2016

SCHOOL TERM DATES - 2016

School commences Thursday 28 January 2016 TBC	SCHOOL CLOSSES	SCHOOL RESUMES
TERM 1	Friday 8 th April 2016	Tuesday 26 th April 2016
TERM 2	Friday 1 st July 2016	Monday 18 th July 2016
TERM 3	Friday 23 rd September 2016	Monday 10 th October 2016
TERM 4	Tuesday 20 th December 2016	Thursday 2 nd February 2017

PROCEDURES AT BETHLEHEM COLLEGE

At the beginning of the school year, each student receives a copy of the official College Planner. Included in the planner is complete information about College personnel, policies, procedures and rules, which the students' Teacher Mentor will go through with them on their first day of high school. Parents are also asked to read this information at the beginning of each school year as such information at times does need to be updated. It is essential that parents **sign the planner each week** as it is an important form of communication between the College and home. Another important source of communication between the College and home is the College Newsletter. The Newsletter is published once per fortnight and emailed to families on Friday (Day 10). The Newsletter is also posted on the College website: <http://www.bethlehemcollege.nsw.edu.au>

The following are some of the most important information that you need to know at the beginning of Year 7.

SCHOOL HOURS, SUPERVISION OF STUDENTS AND TRAVEL TO AND FROM SCHOOL

Students should arrive at school by 8:30a.m. A movement bell is rung at 8:35a.m. for students to go to Period 1. Students are recorded as being late for school if they arrive in the main College Office after 8:40a.m.

School concludes at 3:10p.m. Monday, Tuesday, Wednesday and Friday and 3:00p.m. on Thursday. Appropriate notice of any variation to these times is always provided to parents via the Home Newsletter or via special letter if necessary.

The College grounds are open to students with supervision from 8:20a.m. and remain open until 3:40p.m. Mondays to Fridays. **No supervision will be provided and no responsibility will be taken by the College for the consequences of any activities of students outside these hours.**

Students are expected to travel directly between school and home at all times with no interruptions to their journey – unless they have the permission of the Assistant Principal. Students are not permitted to loiter at bus stops, railway stations, car parks, shopping malls or stop to purchase food or drink on their journeys to and from school. Serious consequences apply if this rule is breached and students are reported for being present in “out of bounds” areas. If students are travelling home by bus, they are required to use the “SCHOOL SPECIAL BUSES” that arrive at the Alt Street entrance each afternoon. The majority of buses are available at the Alt Street entrance.

LATENESS TO SCHOOL

If your daughter arrives late to school, i.e.: after 8:40a.m., she must report to the College Office with her planner. A note from the parent / guardian must then be handed to her Homeroom teacher explaining the reason. Lateness on three occasions in a term without reason will incur a detention.

ABSENCE FROM SCHOOL

If your daughter is absent from school, parents are asked to contact the College Office on that morning. A note of explanation is required to be handed to her Homeroom teacher on the day of return to school. All absences – partial and full day – must be explained in this way.

SMS NOTIFICATION – Parents will receive an SMS notification on the mobile number supplied to the College in the event of their daughter being absent from school. SMS notifications are sent by 10:30a.m. each day.

REQUESTS FOR SPECIAL LEAVE DURING SCHOOL HOURS

Parents are asked, where possible, to avoid making appointments during the school day. A signed note requesting leave during the school day for an appointment must be submitted to the Assistant Principal before an appointment. Parents will be contacted to verify the appointment.

APPLICATION FOR EXTENDED LEAVE

Principals may grant exemptions from attendance at school “due to exceptional domestic circumstances, including but not limited to participation in family holidays during school term subject to being satisfied that this is in the best educational interests of the child”. There are restrictions on the amount of leave a Principal can approve in a twelve month period before it needs to be referred to the Catholic Education office and the Director General of NSW Department of Education and Communities.

School holidays in NSW are very generous with parents being given four opportunities outside of the school terms (including a 5-week break during December and January) to participate in family holidays. While I can appreciate that families can experience exceptional domestic circumstances with the death of a relative overseas, such circumstances are matters of emergency and not the opportunity for extended family holidays.

Extended time taken away during the school term is detrimental to a student’s academic progress. If a student misses as little as eight days in each school term, by the end of primary school the student will have missed over a year of education.

Parents are reminded that if they are applying for approved exemption for exceptional domestic circumstances they need to follow the procedures listed below:

- Apply in writing seeking application for exemption for their daughter. This needs to be done with sufficient warning to allow the entire process to be completed within a reasonable timeframe.
- This written application needs to be attached to an Application for a Certificate of Exemption (available from the College office).
- Wait for a Certificate of Exemption to be issued by the Principal.
- Students need to speak to the Curriculum Coordinator, relevant Stage Coordinator and teachers to gather work to be completed while they are absent.

LOCKERS

Students must use only the locker allocated to them. Padlocks are provided by the school and must be returned when the student leaves. The use of another padlock could result in the need to bring in a locksmith at the parents’ expense (approx. \$100).

MOBILE PHONES/IPODS

- Students are allowed to bring mobile phones/iPods to school at the student's own risk and under the following conditions:
 - the phone/ipod is to be turned off during the school day
 - parents are requested not to contact their daughters by mobile phone during the day
 - students must not use the mobile phone to call parents etc.

Should these rules be breached, the item will be confiscated until a parent/guardian collects it from the College.

STUDENT TRANSPORT SCHEME

STUDENTS ARE ELIGIBLE FOR FREE TRAVEL ON PUBLIC TRANSPORT AND PRIVATELY OPERATED BUSES.

Eligible students will be issued with a 2015 bus/train pass. Eligibility for free travel is determined by a 2 kilometre distance qualification measured on a radius from the centre of the school site.

All Year 7 students requiring new passes for 2015 must complete an Application Form which will be available on Orientation Day or from the College Office. Application forms for new students in Years 8 - 12 will be available at the College Office. All completed bus/train forms are to be returned to the College office to be processed.

As in past years, a short period of time will be allocated where all school children will be permitted to travel free to allow distribution of passes.

If a student loses her train or bus pass she must collect a pass replacement form from the College Office. Completed pass replacement forms should be posted to the relevant authority with the payment. A replacement pass will be sent to the College.

**For transport information, bus timetables and routes, please ring 13 1500
or access the website www.131500.com.au**

School Bus Specials (Afternoon Only) Buses leave directly at the back of the College on Alt Street.

464 (1st Division) to Burwood
464 (2nd Division) to Mortlake via Cabarita Junction
680 / 683 to Strathfield Station
609 to Hurstline Park
672K to Earlwood

The College is also in close proximity to Ashfield Railway Station.

SCHOOL FEES STRUCTURE

Annual Tuition Fees

	1st Child	2nd Child	3rd Child
Years 7 & 8	\$1478.00	\$1182.00	\$813.00
Years 9 & 10	\$1638.00	\$1310.00	\$901.00
Years 11 & 12	\$2182.00	\$1746.00	\$1200.00

Families who already have three children attending Catholic Systemic Schools will not be charged school tuition fees at Parochial Primary or Regional Schools for their fourth and subsequent children.

The Archdiocesan Tuition Fees will continue to provide **student accident insurance** cover through Catholic Church Insurances Limited. This 24-hour cover is for school activities during school hours and other approved school activities outside school hours such as school camps, school sports, work placement and travelling to and from school.

Building Fund Levy

This is necessary to cover the College's required servicing of Loan Repayments and to provide upgrading of existing building facilities. The Building Fund Levy will be \$506.00 per annum. Families with children attending more than one Parish Primary or Regional School in the Archdiocese of Sydney will be billed on a pro rata basis.

Technology Levy

A Technology Levy of \$258.00 per student, per annum will be charged. Fee covers costs such as software licences, bandwidth and consumables.

Sports / Activity Fees: Years 7 - 10

Years 7 - 10 students will continue to have a compulsory sports afternoon every Thursday in 2015. The sport program consists of sports in an external location or on the school premises. The Sport Fee will be \$321.00 per annum. Those who do not pay will be required to undertake alternative duties on sports afternoons. Sport is a compulsory component of a student's curriculum in Years 7 – 10.

Fundraising/Parent Levy

Fundraising contribution of \$60.00 for per annum.

OTHER FEES

Student Service Fee

A fee of \$477.00 per student per annum is payable.

This covers a variety of items including:

- Official College Planner
- College Year Book
- Library Fee
- General School Equipment
- Cost of Printing reports and Official Certificates
- Some costs associated with extra curricular activities including debating, public speaking, mock trial and representative sport
- Purple College Bag (Fabric)
- Entrance Fee and Bus Fares to Athletics/Swimming Carnivals
- Printing circulars to parents from the College
- Padlock

Student Resource Fee

Years 7 – 10: \$180.00 per annum. This fee contributes the cost of providing students with text books (book hire system) and class sets of books, notes, CD Rom and online resources. Please note that the cost of purchasing textbooks is approximately \$800 per year group. Therefore, our book hire system is a significant saving for parents costing families only \$180.00. This scheme can only be viable if all families pay the hire fee of \$180.00.

Years 11-12: Parents purchase textbooks, but there are still a number of photocopied resources, books and online subscriptions issued to students. Therefore, in Years 11 and 12 a student resource fee of \$35 per annum is payable.

Please note: Any books not returned to book-hire or library, or those that are returned in a damaged condition, will need to be paid for. The cost of these books will be billed to your school fee account.

Laptop Fees

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Hire Fee	\$487.00 per year	\$435.00 per year	\$435.00 per year	\$487.00 per year	\$330.00 per year	--
Insurance Fee	\$60.00 per year	\$60.00 per year	\$60.00 per year	\$60.00 per year	\$60.00 per year	\$60.00 per year

The College will be self insuring the laptops. An annual levy of \$60 will be charged to parents to cover the cost of insurance. The policy has a \$400 excess which parents will have to pay if a claim is made.

Mathematics Resource Fee

All students in Years 7 – 10 will be provided with subscriptions on-line Maths resources. The cost of these resources is \$30.00 per annum. The cost of on-line Maths resources for Years 11 and 12 is incorporated in the Resource Fee.

Elective Subject Resources Fees

Science	Biology	Chemistry	Physics
Yr 11	\$30.00	\$30.00	\$30.00
Yr 12	\$30.00	\$30.00	\$30.00

	Photography	Careers	Music
Yr 9	--	--	\$20.00
Yr 10	--	\$12.00	\$20.00
Yr 11	\$65.00	\$12.00	\$40.00
Yr 12	\$65.00	\$12.00	\$40.00

	Food Technology	Textiles Tech.	Technology	Visual Arts	Dance
Yr 7 & 8	--	--	\$35.00	\$36.00	--
Yr 9	\$47.00	\$31.00	--	\$36.00	\$30.00
Yr 10	\$47.00	\$31.00	--	\$36.00	\$30.00
Yr 11	\$73.00	\$31.00	--	\$52.00	\$30.00
Yr 12	\$73.00	\$31.00	--	\$52.00	\$30.00

- N.B. Depending on the units studied in TAS subjects students will be required to purchase some materials needed to complete practical tasks.

Hospitality (VET) Hospitality Operations	Hospitality students are required to purchase their uniform and tool kit (approx. \$190.00 new in Yr 11). A separate contract will be provided.
Yr 11	\$94.00
Yr 12	\$94.00

The above fees will contribute towards the cost of:

Science/Biology/Chemistry/Physics

Consumables and resources for science experiments and photocopying costs for booklets

Food Technology

Basic staple food items such as flour, sugar and eggs used in practical classes

Photography

Two black and white films and photographic paper for wet photography units and digital imaging

Textiles Technology in Years 9 - 12

Some consumables such as fabric samples, thread, pins and needles

Visual Arts

Visual Arts Process Diary and some consumables such as printing inks, lino, pastels, clay and art paper and exclude items for individual body of works

Technology in Years 7 & 8

Fee covers some consumables such as thread, fabric samples, some food items, some jewellery findings and design folio workbook

Hospitality

Fee contributes to costs of in-class practical tasks including food consumables

Excursions

The amount for excursions will be calculated according to the relevant subjects studied by each student and will be billed in advance each term. The College has made a commitment to reduce the number of excursions from previous years. This reduction in excursions is a result of careful planning and offering cross-curriculum excursions in all year groups.

PAYMENT OF FEES

Early in Term 1, 2015 you will receive your school fee statement which represents your school fees for the entire 2015 school year. The only additional costs that you will incur during the year are ad hoc fees for excursions and other incidentals that may arise.

The Catholic Education Office has moved to this model of invoicing for fees in response to increasing demand from families for annualised billing to help them plan and budget.

At the foot of your fee statement you will find the recommended payment plan. Should you wish to change this payment plan (for example from fortnightly to monthly payments, simply e-mail your request to accounts@bcashfield.catholic.edu.au).

Fee Relief is available for those families experiencing financial difficulties. A Confidential School Fee Reduction Application Form must be filled in **each year**. Please attach all relevant income and expenditure documents and return to, Mrs Jo Condon (Business Manager). If eligible, a discount will apply to the School Tuition Fees and parents will be supported with a payment schedule for the remaining fees.

Youth Allowance

Centrelink administers the Youth Allowance scheme which provides financial assistance to full-time students who are aged 16 or over. You may wish to contact your nearest Centrelink office. To check eligibility requirements call 132 490. For information in Languages Other Than English ring 131 202.

How to pay for School Fees

BPAY is now available for payment of school fees. Please refer to the BPAY section on the top right hand corner of your School Fee Statement.

CASH AND CHEQUE payments can be paid in person at the College office Monday to Friday from **8:30a.m. to 3:00p.m.**

EFTPOS facilities are available at the College for payment. Credit card payments (Visa and Mastercard only) can be made over the phone during office hours.

A Credit Card Deduction Authority is available for regular fortnightly or monthly instalments from your credit card. Please ask at the College office for a Deduction Authority.

Centrepay is an easy way to stay in control of your finances. Centrepay is a free direct bill paying service offered to customers receiving Centrelink payments. Please contact Mrs Jo Condon (Business Manager) for more information, or check the Centrelink Website at www.centrelink.gov.au

Uniform Requirements are **COMPULSORY** unless otherwise stated

JUNIOR UNIFORM Years 7-10

Terms 1 & 4

Summer

- Lilac checked Poly/cotton dress (covering the knee)
- Black lace-up school shoes - not buckle style
- Plain white socks folded at the ankle

NB: Students cannot wear the College jumper to and from school unless they wear the College blazer.

Terms 2 & 3

Winter

- Navy Poly/Wool tunic (covering the knee)
- Lilac long sleeved poly/cotton blouse
- Poly/Wool blazer with collar (College Crest) The blazer must be worn to and from school
- Ink navy stockings
- Black lace-up school shoes - not buckle style
- Navy school jumper (optional) (College Crest)
- College scarf, plain black, navy or lilac (optional)

PE Uniform

Summer

- Regulation College polo shirt
- Regulation dark navy blue school shorts
- Sports shoes
- Plain white socks folded at the ankle
- College Swimming cap
- Sports Cap

Winter

- School Sports Tracksuit
- Regulation polo T/shirt
- Sports shoes
- Plain white socks folded at the ankle
- Sports Cap
- Hockey/Soccer socks (team sport)

To ensure safety for students, shoes must provide an adequate level of support for sporting activities. Shoes which are predominantly white or light coloured are preferred, but black, blue or purple tones are also acceptable. Street shoes such Vans/Converse/Volleys and fluorescent colours are not permitted.

JUNIOR DRESS AND TUNIC

The length that both of these items is to be worn is the **bottom** of the curve of the knee (below the knee cap). Students who wear their summer dress or winter tunic above the knee will be required to adjust the hem to the correct length.

PE UNIFORM

Full summer and winter PE uniform can be worn to school on Thursdays. The school jumper is **NOT** to be worn with the PE Uniform - **except under the tracksuit top if it is very cold**. If students do not have the full uniform they can change at school and then the jumper can be worn at school for PE lessons. **ONLY SCHOOL TRACKSUIT TO BE WORN**. If full PE uniform cannot be worn, normal school uniform applies.

WEARING THE APPROPRIATE UNIFORM FOR THE APPROPRIATE DAY

Parents are reminded that the College Sports Uniform is only to be worn on Thursdays. Please ensure that your daughter's summer uniform is clean and is worn every school day other than Thursday. If this is not possible, your daughter will need to wear her winter uniform. The winter uniform is the only acceptable alternative.

SENIOR UNIFORM Years 11-12

Terms 1 & 4

Summer

- Navy Poly/wool skirt (covering the knee)
- Lilac short sleeved poly/cotton blouse (College Crest)
- Plain navy blue socks folded at the ankle
- Black leather lace-up school shoes

Terms 2 & 3

Winter

- Navy Poly/wool skirt (covering the knee)
- Lilac Long sleeved poly/cotton blouse (College Crest)
- Navy Poly/wool blazer with collar (College Crest) The blazer must be worn to and from school
- Ink Navy stockings
- Navy school jumper (optional) (College Crest)
- College scarf, plain black, navy or lilac (optional)

BLAZERS

All students **must own a school blazer**. Blazers **must be worn** to and from school, and on school excursions and may be required to be worn for formal occasions such as Awards Night during Terms 2 and 3. In summer Terms 1 & 4, blazers are not compulsory. If something needs to be worn for warmth to and from school it **MUST** be the blazer. Consequences will apply if students do **NOT** have their blazer as a reminder of the importance of keeping this rule. All blazers are to be labelled with the student's name on the lining, on the inside pocket. The blazer can be taken off when at school.

JUMPER

Is not to be worn outside the school grounds - except under the blazer.

BACKPACKS (Compulsory)

Parents are required to purchase one of the following College backpacks: Medium Smartpack, Medium Chiropack, Large Chiropack and Laptop Backpack. (No other backpacks are permitted). The backpack should be worn high up on the back and using the straps to adjust the weight for a comfortable fit. Students with back issues can use a trolley bag in navy or black provided they produce a letter from their parents.

HAIR **Natural colour**. Conventional style. Longer hair to be tied back with scrunchie or ribbons [navy, black or lilac]. Students must not dye their hair

HEADBANDS Navy, or lilac – no adornments

EARRINGS 1 small silver or gold stud or sleeper in the **lower lobe** of each ear
NO nose studs, eyebrow studs or any other external body piercing adornments permitted

RINGS 1 plain or signet
NO visible jewellery, adornments, medals or symbols around the neck

NAILS Clear colour, trimmed [long nails are inappropriate for writing, sport and practicals]
No nail polish

MAKE-UP **NO** makeup is to be worn to school

HATS A **compulsory cap for PE** is available to purchase from the uniform shop. There is also a navy hat available which is **OPTIONAL**. We encourage and strongly recommend that the girls wear a hat for outdoor activities to support sun safety.

LABELLING

Parents are urged to make sure all items are labelled. Many items are lost and if found cannot be returned to their rightful owner because we cannot find them. Blazers must be labelled on its inside pocket of the blazer.

**THE BETHLEHEM COLLEGE UNIFORM IS ONLY AVAILABLE FROM
THE BETHLEHEM UNIFORM SHOP WITHIN THE COLLEGE GROUNDS
Phone: 9799 6163**

The Uniform shop hours during term time are as follows:

Tuesday	10.00am – 1.30pm
Wednesday	8.00am – 11.00am
Friday	10.00am – 1.30pm

Lay-by is available. The Uniform Shop accepts cash, credit cards & EFTPOS.

Cheques will also be accepted; however goods may only be collected after cheque funds have been cleared. Please allow 10-15 working days for clearance.

Cheques are to be made out to **Taleb Australia**.



**ANY UNIFORM WITHOUT THIS CREST IS NOT THE OFFICIAL
BETHLEHEM UNIFORM AND IS THEREFORE NOT ACCEPTABLE**



Bethlehem College

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Information contained in this booklet is correct at the time of printing and may be subject to change without notice.