



Bethlehem College Ashfield

SCHOOL LAPTOP DAMAGE, LOSS AND REPAIR FORM

Date: _____

Student Name: _____

Homeroom: _____

Serial Number: _____

Please indicate by ticking which of the following applies:

- Laptop requires repair
- Laptop has been lost / stolen

Please give details of the problem / incident:

Student signature: _____

Parent signature: _____
(required for all lost, stolen or damaged laptops)

Police event number: _____
(required if stolen)

* Lodge this form with the Business Manager.